



Ottawa-Carleton Ultimate Association

Board of Directors

Meeting #221

 Tuesday January 18, 2022

 5:30pm

 [Google Meet](#)

 **Directors** Karlis Bouse (Chair), Bill Millett, Chris McMahon, Kelly Fulton, Maaike van Leeuwen

Staff Britany Gordon (Executive Director (ED))

Officers Sue Green (Secretary)

Members

Absent

1. Call To Order

The meeting was called to order at 5:30 pm by Chair K. Bouse.

2. Approval of Agenda

The agenda was unanimously approved.

3. Approval of Minutes

- **Approval of Minutes from November 16, 2021**
 - The minutes were unanimously approved
- **Approval of Minutes from Emergency Meeting December 3, 2021**
 - The minutes were unanimously approved
- **Approval of Minutes from Winter Retreat December 14, 2021**
 - The minutes were unanimously approved

4. Review E-Mail Motions

- No new E-mail Motions

5. Review of Open Action Items

Open Actions from 2020/2021 were reviewed

6. Committee Reports / Updates

6.1. Risk & Audit (B. Millett)

- K. Fulton is now a member of the Risk & Audit Committee
- L. Storey remains a member of the Risk & Audit Committee
- Audit activities are being planned for the remainder of the year

6.2. Compensation (B. Millett)

- A proposal has been drafted for updating the ED's compensation based on the term already completed, and it will be sent around for review

6.3. COVID (B. Gordon)

- Committee met Jan 2 2022
- Leagues are on pause based on Ottawa Public Health recommendations
 - Will be revisited on or before Jan 24 based on pending Ontario Public Health announcement (Jan 21)

6.4. Finance (M. van Leeuwen)

- Report accepted as written

6.5. Governance (B. Millett)

- Updates to documentation ongoing

6.6. Nominations

- Not currently active

6.7. Equity, Diversity, and Inclusion (formerly DITF) (K. Fulton)

- Committee is creating content for the website/upcoming communications
 - K. Fulton working with the ED to make updates to the OCUA website

7. Monthly Agenda Items

7.1. Office Change (B. Millett)

- OCUA is no longer maintaining a physical office
- Corporate Documents require updating
- B. Millet to review Bylaws

7.2. AGM (B. Millett)

- Tentative Dates: Apr 21, Apr 26
- Nominations Committee
 - B. Millett
 - C. McMahon
 - B. Gordon

7.3. Budget 2021-2022 (B. Gordon)

- Interim Budget (Periods of Nov - Feb)

Motion: It was moved by M. van Leeuwen and seconded by C. McMahon that the Board of Directors approve the Interim Budget as provided.

Motion Carried: (Yes: 5, No: 0, Abstain: 0)

- Full Budget to be updated and resubmitted to the Board at the next Board Meeting

7.4. Approval of Committee Type Amendment (B. Millett)

- The proposed **Committee Type Amendment** was unanimously approved as written

8. ED Report (B. Gordon)

- Report provided accepted as written

9. Round Table

9.1. Board Bulletin

- Winter Bulletin requires content
- All Directors to contribute

9.2. Donation to CHEO for Snow Angels made by K. Bouse on behalf of OCUA

9.3. C. McMahon will conduct interviews with departed Directors

9.4. Volunteer of the Year Award

- Need to select a recipient for 2021
- In the past, the recipient was chosen by staff
- B. Gordon to revisit selection and award processes

9.5. UPI - committee still to be formed

10. In-camera

The Board met in camera (Time **7:20 pm**)

- No actions were recorded

11. Adjournment

The meeting was adjourned at 7:25 pm