



## Ottawa-Carleton Ultimate Association


### Board of Directors

#### Meeting #225

 Monday July 18, 2022

 4:00pm

 [Google Meet](#)

 **Directors** Karlis Bouse (Interim Chair), Kelly Fulton, Maaike van Leeuwen, Robbie Thuot, Emma Wilson-Pease, Tina Tremblay

**Staff** Britany Gordon (ED)

**Officers** Sue Green (Secretary)

**Members**

**Absent** Chris McMahon

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**1. Call To Order**

The meeting was called to order at 4:02 pm by Chair K. Bouse. Welcome to new Directors.

**2. Approval of Agenda**

The agenda was unanimously approved.

**3. Approval of Minutes**

- **Approval of Minutes from April 19, 2022**
  - The minutes were unanimously approved by the Director attendees

**4. Review of AGM Minutes**

- AGM Minutes were reviewed and updated.

**5. Review E-Mail Motions**

- No new E-Mail Motions

**6. Review of Open Action Items**

Open Actions from 2021/2022 were reviewed

New Actions Opened:

**AI-2022-01:** Corporations Canada Update

**AI-2022-02:** Police Record Check

**AI-2022-03:** SafeSport Canada

## **7. Committee Reports / Updates**

### **7.1. Risk & Audit**

### **7.2. Compensation**

### **7.3. COVID**

### **7.4. Finance (M. van Leeuwen)**

- Meeting held on June 30th (M. van Leeuwen, K. Bouse, B. Gordon, C. McMahon)
  - Discussed upcoming forecasting and budgeting
  - B. Gordon to meet with bookkeeper to propose updates to reporting to ensure timely information is provided

### **7.5. Governance**

### **7.6. Nominations**

### **7.7. Equity, Diversity, and Inclusion (EDI) (K. Fulton)**

- New questions were drafted pertaining to Rule B
  - will be added to the Spirit Questionnaire to get feedback
  - the new questions will not impact Spirit Score
- Updated EDI survey will be issued in August to track effectiveness of EDI initiatives
- No current applicants for the vacant seat on the committee
  - New call for applicants will be sent out

### **7.8. Committee Memberships**

- The Audit and Finance Committees will be merged into the Audit and Finance Committee as agreed upon by consensus
  - The Terms of Reference (ToR) will be updated for the combined Committee
- The Governance Committee will become the Governance and Risk Committee
  - A Terms of Reference (ToR) will be created for the Committee
- The Compensation Committees will be rebranded as the Human Resources (HR) Committee as agreed upon by consensus
  - The Terms of Reference (ToR) will be updated
- A new Committee, Strategy & Long Term Planning/Performance, will be struck, with a TOR to be written
- Committee and Task Force membership was discussed

## **8. Monthly Agenda Items**

### **8.1. Discussion of board roles and responsibilities**

- Karlis will remain as interim Chair until all Board Members are available to discuss and vote
- Further discussion on roles will be had at the next Board Meeting, including adding a Vice-Chair role

## **9. ED Report (B. Gordon)**

- Executive director presented a report on the most recent operations of the organization.

**10. Round Table**

- 10.1. Membership question about dry fields
  - Due to lack of rain
- 10.2. Field usage - when to call a game based on field conditions (if grass is starting to be torn up)
- 10.3. Secretary - last day is August 1st, 2022
- 10.4. No Borders - Ottawa teams did very well

**11. In-camera**

The Board met in camera (Time 6:14 pm)

**12. Adjournment**

The meeting was adjourned at 6:20 pm

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