

Ottawa-Carleton Ultimate Association

Board of Directors

Meeting #223



Tuesday March 15, 2022



5:30pm



[Google Meet](#)



Directors Karlis Bouse (Chair), Bill Millett, Chris McMahon, Kelly Fulton, Maaike van Leeuwen

Staff Britany Gordon (ED)

Officers Sue Green (Secretary)

Members

Absent

1. Call To Order

The meeting was called to order at 5:31 pm by Chair K. Bouse.

2. Approval of Agenda

The agenda was unanimously approved.

3. Approval of Minutes

- **Approval of Minutes from February 15, 2022**
 - The minutes were unanimously approved
- **Approval of In-Camera Minutes from February 15, 2022**
 - The minutes were unanimously approved

4. Review E-Mail Motions

- No new E-Mail Motions

5. Review of Open Action Items

Open Actions from 2020/2021 were reviewed

2021 Closed Action Items:

- *AI-2021-23*. Draft ToR: Audit Risk
- *AI-2021-24*. Draft ToR: Compensation

6. Committee Reports / Updates

6.1. Risk & Audit (B. Millet)

- Audit Committee ready to review financial statements when they are back from the Public Accountant - ETA 2 weeks

6.2. Compensation (B. Millet)

- The Interim Checkpoint Evaluation Plan for OCUA Executive Director was prepared, reviewed and approved by e-vote (minuted in February Minutes)

6.3. COVID (B. Gordon)

- Monday night league was temporarily suspended due to positive cases
- Communications for positive cases have been standardized
- Vaccination requirements have been maintained for indoor season
- Masking requirements are being maintained for indoor season
- COVID updates are posted here: <https://www.ocua.ca/CovidResouceHub>
- Further discussion required for Summer COVID policies

6.4. Finance (M. van Leeuwen)

- Meeting held March 10th to finalize the 2022 Full Budget
- M. van Leeuwen was appointed chair of the Finance Committee

6.5. Governance (B. Millet)

- Conversation with member about # of directors has been filed in Governance folder

6.6. Nominations

- Names of Nominees will announced this week
- Bios and pictures to follow

6.7. Equity, Diversity, and Inclusion (EDI) (K. Fulton)

- Two new announcements posted on ocua.ca
 - Announcements will become operational
- Updated [Policy on Gender Identity and Gender Equity](#) was presented and unanimously approved

7. Monthly Agenda Items

7.1. AGM (All)

- AGM musts:
 - 2020-21 Financial Statements
 - Appointing a Public Accountant (PA)
 - Nominations and elections
 - Bylaw amendments
- Post-AGM Information Session:
 - EDI - highlights of progress
 - OCUA 2021-22 highlights & lowlights
 - Strategic Plan overview
 - UPI Consultation - Status/Next Steps
 - Financials overview

7.2. Budget (B. Gordon)

Motion: It was moved by M. van Leeuwen and seconded by C. McMahon that the Board of Directors approve the 2021-22 Full Budget as presented - Motion Carried unanimously

7.3. Board Manual (M. van Leeuwen)

- M. van Leeuwen presented Section 12.1 Directors for review

8. ED Report (B. Gordon)

- Verbal Report provided
 - Winter Session 1 resumed as per COVID restrictions
 - Spring Indoor registration nearly sold out
 - Summer registration to open April 7
 - May offer some shorter leagues and different types of programs
 - New payment plans being offered
 - Summer field allocations (not including UPI):
 - City of Ottawa allocations are completed
 - Ongoing discussions with Hillcrest
 - Carleton TBA
 - No Borders dates announced
 - Other tournaments TBA
 - Strategic Plan posted

9. Round Table

- 9.1. Exit Interview notes with Sarah available (K. Fulton)
- 9.2. Kudos to C. McMahon for getting the Board Bulletin out and to all for contributing
- 9.3. Next Board Meeting - April 19th

10. In-camera

The Board met in camera (Time 7:49 pm)

- No actions were recorded

11. Adjournment

The meeting was adjourned at 7:52 pm