



## Ottawa-Carleton Ultimate Association

### Board of Directors

### Meeting #228 - Board Meeting

 Tuesday, Nov 15, 2022

 5:30pm

 [Google Meet](#)

 **Directors** Karlis Bouse (Chair), Kelly Fulton, Maaike van Leeuwen, Robbie Thuot, Emma Wilson-Pease, Tina Tremblay

**Staff** Britany Gordon (Executive Director (ED))

**Officers** Alessandro Colonnier (Secretary)

**Members**

**Absent**

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Minutes in **PURPLE**

**1. Call To Order**

The Ottawa-Carleton Ultimate Association respectfully acknowledges that the lands upon which we gather and play are situated on the traditional and unceded territories of the Algonquin Anishinaabe People

Chair called meeting to order at 5:33PM.

Welcome Alessandro as new Secretary - introductions of Directors/ED

**2. Approval of Agenda**

No changes to Agenda - approved.

**3. Approval of Minutes** (5 minutes)

- [October 18, 2022 minutes](#)

Brief discussion on approval of minutes (both October and September), approved.

Brief discussions on motions v approval.

**4. Review [E-Mail Motions](#)** (5 minutes)

- [November \(interim\) budget](#) - approved November 9, 2022 (yes: 6, no:0)

**5. Review of Open [Action Items](#) (15 Minutes)**

- Draft ToRs in context of Board Manual
- Assign urgency/priority to each item

Discussion / updates / amendments made to AIs.

**6. Staff Reports - B. Gordon (30 Minutes)**

6.1. [ED Report](#)

Topics discussed among Board:

- Overprescription of some leagues, less WN2 for some nights
- Feedback from membership helpful and will be canvassed
- Change in fields, times, etc.
- Team entry VS individual entry
- Winter session split into 2 “seasons” will allow adaptation, adjustments
- EDI and strategic considerations for groups of players
- Community engagement

**7. Winter Board Retreat**

7.1. Date in December

7.2. Topics

Chair and Secretary will send Doodle to canvass availability / topics.

**8. Committee Reports / Updates (45 minutes)**

**8.1. Human Resources**

**8.2. Finance and Audit**

- [2022-23 Budget presentation](#)

Robbie has taken over Chair duties. Brit presented budget with input from Robbie and Maaike. Quarterly updates will be presented by ED. May be worth exploring the effect of credit card service fees.

- 2022-23 Budget motion

**Motion No. 1** to approve budget (Mover: Robbie; Seconder: Maaike)  
CARRIED unanimously.

NB: will be mid-year forecast to re-assess budget

**8.3. Governance and Risk**

Priority for the time being is to create/finalize Terms of Reference (TOR)

#### **8.4. Equity, Diversity, and Inclusion**

Worked on outgoing communication; engagement with WN2 players; finalized questions for post-season surveys.

#### **8.5. Strategy and Long Term Planning**

- [Terms of Reference](#)

Approval of TORs as presented (approved unanimously).

#### **8.6. League Management Cell (Safety & Disciplinary Review)**

- [Terms of Reference](#)

Discussion regarding TORs & name. Would like to get more feedback from Board (by 20.11.2022) and further discuss.

Discussions on ED being part of this committee.

#### **8.7. COVID**

Will update return to play protocols based on (sparse) health guidelines. Any future requirements will be discussed/implemented.

### **9. Special Projects Reports/Updates (10 minutes)**

- 9.1. Safe Sport**
- 9.2. UPI**

### **10. Round Table**

Looking into ultimate spirit event next month.

Exploring updates on partnerships with BE/VC.

### **11. In-camera**

### **12. Adjournment**

Chair adjourned meeting at 8:25PM.